



American Association of Clinical Endocrinologists

1000 RIVERSIDE AVENUE • SUITE 205 • JACKSONVILLE, FL 32204

This 7 hour Introduction to Coding Course will address the basic principals of coding, including the appropriate use of the ICD-9, CPT and HCPCS books. The course will follow an 8 chapter text book.

Registration and Opening 7:45 am to 8 am

Introduction

Chapter 1

Medical Terminology

Terminology, Abbreviations and Basic Anatomy

8:00 am to 9:00 am = 1 contact hour

The teaching objective of this segment is to educate the physician and/or their staff on how to identify the elements of a word, use their combined forms, and accepted medical abbreviations within the medical notes to identify the appropriate code to select.

Chapter 2

Choosing an ICD-9 Code

9:00 am to 10:30 am = 1.5 contact hour

The teaching objective of this segment is to educate the physician and/or staff on the appropriate selection of an ICD-9 code(s) to their highest level of specificity and their relationship to procedural codes, based on chart documentation.

Morning Break – 10:30 am to 10:45 am

Chapter 3

Introduction to CPT

10:45 am to 11:45 am = 1 contact hour

The teaching objective of this segment is to educate the physician and/or their staff on the format of the CPT book and how to selecting the most specific code for the service(s) or procedure(s) they have documented.

Lunch Break - 11:45 am to 1 PM

Chapter 4

Principals of E/M and Medicine Coding

1:00 pm -2:00 pm = 1 contact hour

The teaching objective of this segment is to educate the physician and/or their staff on the appropriate selection of all aspects of E/M coding, along with the appropriate usage of E/M

modifiers. This segment will also address procedures found in the medicine section of the CPT book.

Chapter 5

Principals of Surgery Coding

2:00 pm to 2:45 pm = .75 contact hour

The teaching objective of this segment is to educate the physician and/or their staff on the principals of coding procedures found in the surgical section of the CPT book, along with the appropriate usage of modifiers related to surgical procedures.

Afternoon Break 2:45 pm to 3:00 pm

Chapter 6

Principals of Radiology Coding

3:00 pm to 3:30 = .5 contact hour

The teaching objective of this segment is to educate the physician and/or their staff on understanding the methodology of billing for radiological procedures including ultrasound and nuclear medicine.

Chapter 7

Principals of Pathology and Laboratory Coding

3:30 pm to 4:00 pm = .5 contact hour

The teaching objective of this segment is to educate the physician and /or their staff on the proper billing for pathology and laboratory services.

Chapter 8

Introduction to HCPCS Coding

4:00 pm to 4:45 pm = .75 contact hour

The teaching objective of this segment is to educate the physician and/or their staff on the structure of the HCPCS book, as well as how to appropriately select the appropriate HCPCS codes and modifiers.